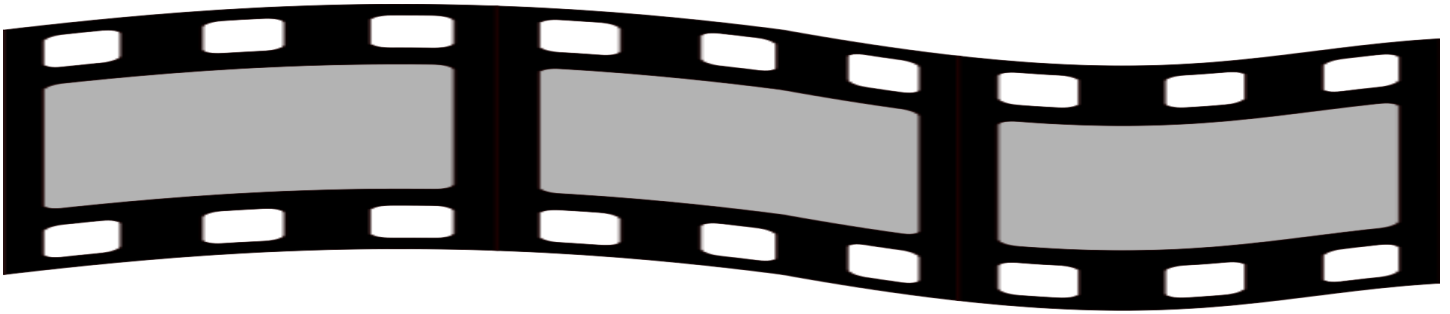


# SHOWING A MOVIE ON CAMPUS IN 4 EASY STEPS



## UConn Public Viewing Policy:

In accordance with Federal Copyright Laws, institutions, organizations and individuals wishing to engage in non-home showings of videos must secure license to do so, regardless of the size of the audience, or whether or not an admission fee will be charged.



## Conduct Research

Check the following film companies to see which carry the film you want to show, and whether or not the film is available for the day(s) you want to show it:

**Swank Motion Pictures**

[www.swank.com](http://www.swank.com)

**Criterion Pictures**

[www.criterionpicusa.com](http://www.criterionpicusa.com)



## Order the Film through the Program's Office\*

Email Eric Bouchard of the Program's Office at [eric.bouchard@uconn.edu](mailto:eric.bouchard@uconn.edu). Eric will officially contact the film company on behalf of your group and handle all paperwork. You **MUST** show proof of funding before movie orders will be placed.



## Reserve space with Event Services

Visit the Event Services Office, located in Student Union room 106K OR request space with the Event Services Office online at:

<http://studentunion.uconn.edu/event-submissionform/>



## Promote your Event with Student Activities

Visit <http://solid.uconn.edu/guide-to-advertising-on-campus-student-edition/> for ideas about how to advertise your event to the campus community.

\*For more information, visit the Program's Office in SU Room 307 or call (860) 486-3423